



CORPORATE COMMUNICATIONS / WHISTLEBLOWER / SUGGESTIONS POLICY

PURPOSE

The positive and negative opinions, suggestions and feedbacks of all our employees and stakeholders about our company are the determining factors for our roadmap to realize our Sustainable Strategic Development Goals. The purpose of this Policy is to respond to the needs of SASA Polyester Sanayi A.Ş. (SASA) employees, all subcontractor employees within the boundaries of the facility and all parties whose scope is specified herein, and to ensure the management of requests, complaints and suggestions that may arise due to facility activities in order to increase the effectiveness and reliability of the SASA internal control system and to develop the sense of belonging. The purpose of this policy is to enable SASA employees, subcontractor employees and persons whose scope is specified herein to report an inconvenience in the event of inappropriate situations, behaviors, etc. that are against the company's business ethics rules, policies, applicable laws, are illegal, have the potential to harm the company's sustainable corporate mechanism, business relations, operations, employees, subcontractor employees and the parties whose scope is specified herein if observed without obtaining the approval of any top management or supervisor, and to take the necessary measures and evaluate the suggestions by ensuring the management of requests, complaints and suggestions that may arise due to facility activities.

However, since the evaluation of requests, complaints and suggestions stated in this policy is subject to a certain process, matters requiring urgent intervention and assistance are excluded from the scope of this policy. For urgent matters, it is necessary to use the hotline of the company that can get results as soon as possible and to reach the relevant emergency teams.

SCOPE

This policy covers,

- All production and auxiliary facilities of SASA,
- All employees of SASA
- Suppliers, contractors, subcontractors and employees involved in contracts with other organizations.

METHOD AND REQUIREMENTS

- In order for all employees, suppliers, contractors, temporary personnel, and all parties whose scope is stated herein this policy to be able to report their requests, complaints and suggestions within the factory site, it is ensured that everyone can make a written application to the requests, complaints and suggestions boxes placed at several designated points and facility gates within the boundaries of the facility.



- In this policy, it is ensured that all parties, except those working at the factory site, whose scope is specified in herein, apply to the requests, complaints and suggestions of the stakeholders as specified in the following two articles.
 - 1) In line with the information poster hung in the neighborhood mukhtar of the company, people can leave a written application in these boxes by being directed to the relevant request, complaint and suggestion boxes at the facility doors.
 - 2) They can report their requests, complaints and suggestions by filling out the request, complaint, registration form under the communication tab on the official website of the company or via the info@sasa.com.tr e-mail address, or they can contact us by calling the contact number on the website.
- Applications left in the request, complaint, suggestion boxes in the factory and applications made through the website are recorded in the minutes and forwarded to the Board of Directors. Necessary actions are taken as soon as possible regarding matters of importance.
- Identity information is kept confidential unless the notification owners request it and the notification owners are protected.

The Board of Directors undertakes to fulfill the requirements set forth in this policy and expects SASA employees to fulfill the same commitments.

